

SLOUGH LOCAL SAFEGUARDING CHILDREN BOARD - Meeting held on Tuesday, 12th May, 2009 at Connexions, High Street, Slough.

Present:-

Name	Representing
Laura Eades	Independent Chair
Mahen Beechook	Children and Adolescent Mental Health Service
Rekha Brigue	Probation Service
Hilda Clarke	Slough Secondary Heads
Robin Crofts	Assistant Director, Inclusion, SBC
Clarisser Cupid	Berkshire East PCT
Debbie Daly	Berkshire East PCT
Jesal Dhokia	Slough Council for Voluntary Service
Janine Edwards	Homestart Slough/SCVS
Kate Ford	Thames Valley Police
Theresa Jordaan	Berkshire East PCT Named GP
Pat LeRoy	Reviewing Service Manager, SBC
Jessi Loftus	Connexions
Jatinder Matharu	Training Officer, SBC
Jaipal Mondae	Business Information Analyst, SBC
James Priestman	Head of Drugs and Community Safety, SBC
Karen Proctor	Heatherwood and Wexham Park Hospitals NHS Trust
Clair Pyper	Strategic Director of Education and Children's Services, SBC
Nicky Rayner	Assistant Director, Children and Families, SBC
Mary Shannon	Interim Business Manager, CT/LSCB
John Worgan	ICT Manager, Schools, SBC
Susanna Yeoman	Acting Locality Manager, SBC

Apologies for Absence:- Bill Alexander (SBC), Jo Cross (CAFCASS), Sophie Crowe (TVP/SBC Domestic Violence), Councillor Suki Dhaliwal, Christine Etheridge (NHS South Central), Juliet Holloway (East Berkshire College), Rebecca Lacey (PCT), Shelley LaRose (YOT), Jo Matthews (Slough Primary Heads), Annal Nayyar (SBC), Judeline Nicholas (SBC) and Louise Watson (PCT).

Item	Main Points/Action Arising	Action By
1. Feedback from LSCB Executive		
	The notes of the meeting held on 30 th April, 2009 were submitted for information.	
	CRB checks for GPs – Issue to be included in Board agenda in July.	Laura Eades/ Mary Shannon
	Think Family/FIP/YCAP – To be included in July agenda for a	Laura Eades/

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	substantive discussion.	Mary Shannon
	Police Data – KF reported that there had been some movement in this area. She understood that information was supplied re. Berkshire to Kevin Williams at Bracknell Forest for dissemination. Agreed that the matter be picked up at the LSCB Chairs meeting.	Laura Eades/Mary Shannon
2.	LSCB Business Plan	
	<u>Business Plan – Review Action Plan</u>	
	The meeting considered the Board's Business Plan 2008/11 along with the new actions proposed arising from the recent Development Day. MS outlined the new structure of the Plan set out under ten themes and reported that Leads needed to be agreed for each of the themes and sub-themes and she would speak to each of them about exactly what needed to be included under each theme. The following Leads were agreed:-	
	<ol style="list-style-type: none">1. Vulnerable Children and Young People – NR1.1 Missing Children – KF1.2 Children who Experience Bullying – BA or RC1.3 Children who Experience Domestic Abuse – SC2. Risk – RK or KF3. Compliance – BA4. Stay Safe – PLR5. Safeguarding Training – DD6. Child Death Overview – LW7. Communication and Information – MS8. Board Development – Chair/MS9. Co-ordination and Monitoring – DD or RL10. Partnership Working – MS.	
	Where Leads had not been agreed at this meeting, individuals concerned to discuss and let MS know within 2 weeks.	All to note and action
	All Leads to review their areas in respect of work completed or going forward into the next year.	All Leads
	In respect of the new actions proposed, the Board confirmed that it was happy for these to be included in the Plan. The following points arose –	
	<u>Theme 2 – Risk</u>	
	Wording amended to read 'improve confidence and competence of front line Health and Police staff in working with children at risk'. DD commented that some health staff lacked the necessary training and KF confirmed that the Police were getting some training. Agreed that DD and KF provide some	Debbie Daly/ Kate Ford

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	appropriate outcome indicators/ activities for inclusion.	
	Wording of 2 nd point amended to read 'audit the quality of assessments – children in need who are not subject to plans across all agencies'. Noted that this was an urgent piece of work and should be looked at by the Quality and Performance Sub-Group.	Louise Watson
	In respect of improving access to information re. children subject to CP Plans within the health information systems out of hours, DD was asked to take this matter away for consideration.	Debbie Daly
	<u>Theme 3 – Compliance</u>	
	Put in place GOSE QA Framework including implementing agreed data reporting to LSCB – this had already been agreed.	Louise Watson
	Implement Safeguarding Audit for GP Practices in Schools - Noted that there was no schools representative on the Quality and Performance Sub-Group and that LW was aware of this.	
	Ensure understanding of vetting and barring processes – Bill Alexander to lead.	Bill Alexander
	<u>Theme 5 – Training</u>	
	Training Sub-Group to provide training on the SCR process and IMR authorship to relevant managers.	Pat LeRoy
	<u>Theme 10 – Board Development</u>	
	Clarification of the governance and accountability of LSCB and relationship to CT awaiting further national guidance.	
	<u>Laming Report – Government Response</u>	
	LE made a presentation to the meeting setting out the headline findings of Lord Laming's report and the Government's response.	
	She ran through the main themes arising for the LSCB and advised that she would be drawing up and circulating a set of action points for the Board's consideration.	Laura Eades
3.	Reports from Sub-Groups	
	<u>Quality and Performance Sub-Group</u>	
	Report tabled and noted.	
	<u>Safer Staffing E-Safety Sub-Group</u>	

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	<p>JW outlined details of the E-Safety Conference being organised for Tuesday, 16th June at The Centre with Rebecca Avery, the E-Safety Officer at Kent County Council as the keynote speaker. It was hoped that every school in the Town would be represented at the Conference. He asked that Board members pass details of the Conference to any colleagues they felt may be interested.</p>	All Partners
	<p>In respect of funding for the Conference, JW stated that whilst a small fee was being charged, the event was not-self funding and he would welcome the provision of funding by the Board. JW was asked to provide financial details of the cost of the event to CP/LE.</p>	John Worgan
	<p>Mary Shannon was asked to email details of the conference round to all partners.</p>	Mary Shannon
	<p>JW reported that he and one of the Secondary Heads would be attending CEOP Training which would enable them to train others.</p>	
	<p><u>Training</u></p>	
	<p>JM tabled a report on the alignment of level 2 courses across East Berkshire. Consideration was being given to compromising with a 3-day course although the view was expressed that given that the 2-day Slough course was assessed as being good and increase to 3-day was inappropriate. One possibility was to split the Physical Abuse and Neglect and Sexual Abuse elements to be delivered separately. DD would be putting her proposals to the other authorities shortly and the Board supported the line she was taking.</p>	Debbie Daly
	<p>In respect of charging for courses, the view of the Board that this should be on the basis of charging services per delegate on a need basis. The possibility of proving funding at the beginning of the year for training could be considered at a future time.</p>	
	<p>JE commented that there was a possibility that if a charge was made, the voluntary sector may be less likely to attend. It was agreed that this would need to be looked as an issue at the next meeting.</p>	Mary Shannon
	<p>CP noted that the funding made available by the Council (£16,000) was social care funding rather than LSCB monies, and the way in which the training was funded in the future needed to be addressed.</p>	

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	<p>In respect of bespoke safeguarding training, the view of meeting was that SBC should commission all safeguarding training for member organisations to ensure quality and value for money, etc.</p>	
	<p>In respect of the proposed LSCB Conference, agreed that this should be arranged for the autumn, given that there should be a new Chair in place by that time.</p>	All to note
	<p>Procedures and Policy</p>	
	<p>PLR reported. From 19th June, the procedures would be available on-line and a link could be sent out to all Members by MS.</p>	Mary Shannon
	<p>All member organisations were asked to look at the procedures on-line prior to the next meeting so that they could be checked, and then go live in September. Discussion to be had at the next meeting as to a number of copies to be printed, etc.</p>	MS All partners to action.
5.	Reports from Other Areas	
	<p><u>Performance Information</u></p>	
	<p>CP expressed concern that she had still been unable to secure the requested information in respect of NI 170 concerning emergency hospital admissions due to unintentional and deliberate injury. There was concern as to why the data was so difficult to access. KP advised that if she was told exactly what information was required, she would try to ensure that it was made available.</p>	Clair Pyper/ Karen Proctor
	<p>JM was asked to give the appropriate diagnosis codes to KP and discuss the detail with her.</p>	Jaipal Mondae/ Karen Proctor
	<p>JM also commented that some of the boxes in the table were blank as he was as yet unsure who to contact for the necessary information. It was agreed that he would liaise with MS as to who should be approached in each case.</p>	Jaipal Mondae/ Mary Shannon
	<p>Noted that the CP Board had earlier discussed the substantial increase in the number of children subject to CPPs. JM was asked to update and circulate the information for all LSCB members.</p>	Jaipal Mondae
	<p>Agreed that an agenda item be included next time to consider this issue.</p>	Mary Shannon
	<p><u>LSCB Data Set</u></p>	

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	PLR reported that there was no feedback at this time and it was agreed that she would meet MS with a view to reporting to the next meeting.	Pat LeRoy/ Mary Shannon
	<u>Compact Responses</u>	
	The Board agreed that there was insufficient time to consider this matter properly at the meeting but noted that only 7 returns had been received and only 1 had been appropriately completed. All agencies were asked to look at their individual responsibilities and those of their agencies. All agencies to complete and return to Mary Shannon within 2 weeks. Mary was asked to send the document electronically to all partners.	All agencies to action urgently. Mary Shannon to circulate
	<u>Berkshire Sports Welfare Officer's Seminar on LADO Role</u>	
	PLR reminded the Board that all allocations must be channelled through her and referred to the very low numbers of complaints in Slough compared with its neighbours.	All to note and action
	<u>Services for Children with Drug Misusing Parents</u>	
	JP reported that the former Barnardos Service had now wound up and that at the present time Turning Point was the referral point. However, there was some concern that this was a service set up for adults rather than children. Agreed that this issue needed to be discussed outside of the meeting but that matter will need to be brought back for consideration at a future meeting.	Mary Shannon
	<u>Section 11 Audit</u>	
	Agreed to bring this back to the July meeting.	Mary Shannon
	<u>Report from Serious Case Review</u>	
	The report was tabled for information and the review was due to be completed by the end of July.	All to note
6.	Organisation, Membership and Constitution	
	MS updated the meeting on the constitution/governance arrangements, membership structure charts and details, all of which had been previously circulated.	
7.	Scrutinising Children's Trust Activities	

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	CP undertook to circulate a proposal with the meeting minutes.	Clair Pyper/ Mary Shannon

8. Any Other Business

Independent Chair

CP reported that the job description for a new Independent Chair had almost been completed and it was hoped to advertise within the next couple of weeks. However, it was noted that there were a number of advertisements for Independent Chairs appearing at the present time.

Decisions of the Meeting that will Improve Outcomes for Children in Slough

The meeting considered the issues discussed and agreed at the meeting which would be likely to improve outcomes for children in Slough including improvements in training and data; the undertaking of safeguarding audit in schools; better joint working between the Police and SBC re. missing children; and the work being done with newly arrived parents in Slough as a result of the serious case review.

Feedback from CT Shadow Board

LE referred to the feedback from young people about the carrying of knives in schools and concerns that the programmes in place did not necessarily make a huge difference to this issue. Agreed that this was a matter that needed to be considered at a future meeting.

Mary Shannon

Hilda Clarke

LE advised the Board that this was Hilda Clarke's last meeting as representative of Secondary Heads and she paid tribute to her extremely valuable input to the Board's work and wished her well for the future.

Minutes

The minutes of the last meeting of the Board held on 24th March, 2009 were approved as a correct record.

(The meeting opened at 2.00 p.m. closed at 4.05 p.m.)