

**SLOUGH LOCAL SAFEGUARDING CHILDREN'S BOARD
NOTES OF MEETING HELD ON TUESDAY 23 NOVEMBER 2010**

Present

Elaine Coleridge	(Chair)
Clair Pyper	DCS, Slough
Ailsa Kent	Thames Valley Police (for Kate Ford)
Janine Edwards	Home-Start Slough
Rebecca Lacey	Berkshire East PCT
Jatinder Matharu	Slough Borough Council
Margaret Mansfield	HWPH NHS Trust
John Worgan	Slough Borough Council
Elaine Welch	NHS Berkshire East
Louise Watson	HWPH NHS Trust
Jessi Loftus	Connexions
Caroline Dulon	Primary Headteacher representative
Robin Crofts	Slough Borough Council
Judeline Nicholas	Slough Borough Council
Susanna Yeoman	BHFT/Slough Borough Council
Coral McGookin	BSCB
Chris Elleridge	SHA South Central
Cllr Natasa Pantelic	Slough Borough Council
Helen Huntley	Headteacher, Haybrook College
Mary Shannon	Slough Borough Council
Peter Morales (later)	CAFCASS

Apologies

Pat Leroy, Rekha Brigue, Shelly Larose, Pat Leroy, Jesal Dhokia, Theresa Jordaan

Minutes

Rochelle Fearon

ITEM	MAIN POINTS	ACTION
	Welcome – Introductions were made around the table. Coral McGookin (Business Manager for Buckinghamshire LSCB) was welcomed as a participant observer.	
Minutes of the previous meeting and matters arising	These were reviewed and agreed as a true record with the following amendments: <ul style="list-style-type: none">• P.3 item 17 – named midwife is 0.5 day per week• P.3 Safeguarding – key staff identified for supervision, informal supervision for remaining staff.	
Final proposals to restructure LSCB & executive	These proposals had been circulated in advance and were discussed in detail. <ul style="list-style-type: none">• A larger forum is proposed between Bracknell and Slough meeting three times a year. This would enable support the LSCB in delivering its functions of communication, engagement and information sharing.• The Executive Board would meet every six weeks and have delegated powers and specific responsibility to ensure the delivery of the LSCB Business plan. The Executive Board will report back to the main Board with recommendations.• Delegation of key objectives would be given to sub groups to rationalise statutory functions and promote high standards of safeguarding work.• Governance – a merger between Slough & Bracknell Forest LSCB is not proposed at this time. It is expected the Munro report will comment on small authorities which will influence a future decision.• Board agenda items and forward plan: suggestions from Board	

	<p>members have been considered and include Quality Standards, Thresholds, Engagement with CYP, Transitions Business plan update</p> <ul style="list-style-type: none"> • Both Partnership Board and Executive Board Meeting dates and Membership have been agreed to include statutory partners and partners who make a financial contribution to the LSCB. • Executive group membership has been extended to include: Rekha Brigue, Shelley Larose, Peter Morales. The post of designated doctor is crucial but important to note Louise has no capacity to attend except when specifically requested <p>Clair reminded colleagues of the shared vision for developing synergies agreed by the Board when Elaine was recruited. Progress to date had not been as expected. Discussion took place around the table and a consensus reached that the proposals would bring many benefits and should be supported. Clair and Janette Karklins will discuss this and take it forward.</p> <p>Elaine asked that members check the Executive group dates and all 2011 meeting dates.</p>	<p>CP</p> <p>All</p>
<p>LSCB workplan</p>	<p>The key priority areas were discussed and agreed for 2011: It was acknowledged that the work plan may be amended during the year to reflect unplanned local or national events and recommendations. In addition the following points were agreed:</p> <ul style="list-style-type: none"> • A £16k underspend is available and could be used for evaluating LSCB impact and effectiveness. Similar work is already taking place in Bracknell. We could supplement this with a time-limited piece of work in 2011 which would drive the work plan. It is not possible to carry all of this money forward and discussion took place over whether to commit it all. Agreed Elaine will draft a proposal for circulation to Board members. Clarification around the commissioning process will be required. • Data – agreed high quality data is available in Slough. • Recruiting lay members – this will require action in 2011. • Quality and performance – Elaine W is leaving 24 Dec – a new chair required and admin support needs to be identified for this sub groups. • Section 11 audits – Elaine advised voluntary sector have undertaken a high quality review. Agreed Phase 1 will need to be repeated in 2011. • SCR sub group –CDOP are about to undertake a statutory audit. Susanna Yeoman, Acting Locality Manager, SBC has agreed to join the sub group. • Workforce and training: Likely to be higher demand and agreed as a high priority. Wording to read ‘establish joint commissioning and funding arrangements’. • Safer recruitment & employment – there is no current sub group. Clair to progress this within SBC • Communication, engagement & raising awareness: Rebecca advised work progressing in Bracknell and she is hopeful that she will be able to share this with Slough as she chairs both sub groups. • E-safety: John raised concerns around sustaining this important work when his post is deleted on 31 March 2011. Clair suggested looking to TVP, options within the integrated youth service and collaboration with Bracknell. John to summarise to the LSCB gap before he leaves. • Chairs of sub groups will be required to report annually to Board and a forward plan will be circulated. 	<p>ECS</p> <p>ECS /MS</p> <p>MS</p> <p>MS</p> <p>CP</p> <p>RL</p> <p>JW</p>

		MS All to note
LSCB Annual Report	<p>This document had been circulated in advance. Elaine explained the background and invited Board members to comment.</p> <ul style="list-style-type: none"> • Rebecca: P28 – ‘primary care service’ to be replaced with ‘community health services’. • It was agreed the layout is good but it would be useful for the document to highlight what the issues are. An A4 summary of report could be produced and posted on the website. • Robin felt the reporting cycle should match with financial year. • Clair commented that context is lacking ie how many children? What kind of areas are we working in? 	EC/MS EC/MS EC/MS
Training	<ul style="list-style-type: none"> • Level 2 training is currently charged at £50 per day per delegate – courses are over subscribed. The two day multi disciplinary training course is well received but support in kind from police and health can be problematical with frontline pressures • Judeline advised the LSCB training budget has been protected by SBC this year but this could not be sustained in 2011 and beyond. Margaret Mansfield asked if the £50 charge could be reviewed. It was noted that there is no profit on this charge, it reflects the true cost of the course and represents excellent value for money. Possibility of developing short modular type CP 2 training is being explored although this in itself brings its own difficulties. Charging will continue until an alternative is identified, eg partner contributions to a ‘pot’ for training. • WAM and Bracknell have commissioned a trainer and partner agencies all contribute annually. Caroline asked about options around ‘training the trainer’. • It was agreed that £5k from the £16k underspend could be diverted to the training budget. Coral reported that Buckinghamshire charge agencies who make no contribution to the LSCB individually at a higher rate with an annual penalty for staff who do not attend. Coral agreed to ask her training coordinator to contact Judeline or Jatinder. Elaine/Mary to draft letter to partners who contribute to the LSCB asking them to accept an annual charge for statutory training and Judeline to produce pro rata costs for each organisation as a whole for 2011 and beyond. 	CMc/JM /JN EC/MS
Dates of next meeting	3 February 2011 Executive Board 8 March, 2011 LSCB Partnership meeting	
AOB	<ul style="list-style-type: none"> • Clair – Ofsted self evaluation: the framework for announced inspections has been changed to include partners’ contribution to supporting the most vulnerable children. It was agreed that the LSCB should incorporate a review of the inter agency work with Looked After Children in next year’s business plan. 	
	The meeting closed at 1600. Elaine noted that this was Elaine Welch’s last meeting before starting her new job and gave particular thanks for her contribution to the Board. Thanks also to Jessi and Connexions for use of the venue.	