SLOUGH CHILDREN'S TRUST BOARD – Meeting held at 11.00 am, on Tuesday, 23 March 2010 at Connexions, High Street, Slough.

Present:

Name	**Representing**
Annette Cameron	Secondary Headteachers
Rafiq Chohan	Assistant Director, Economic Development & Inclusion, SBC
Elaine Coleridge-Smith	Slough LSCB Independent Chair
Robin Crofts	Assistant Director, Inclusion, SBC
Janine Edwards	Home-Start Slough/SCVS
Linda Evans	Jobcentre Plus
Aman Gill	Performance & Information Manager, SBC
Kevin Gordon	Assistant Director, Transformational Change, SBC
Dennis Kitchener	Senior Adviser, Raising Achievement, SBC
Davina Lacey	Slough CVC
Jessi Loftus	Connexions Berkshire
Clair Pyper	Strategic Director of Education & Children's Services, SBC
Andy Sedgwick	Interim Assistant Director, Children & Families, SBC
Mary Shannon	LSCB/CT Business Manager, SBC
Chris Shead	Chief Superintendent, Thames Valley Police
Viki Wadd	Assistant Director, Localites, NHS Berkshire East
Kate Webb	Principal, East Berkshire College
David White	Learning and Skills Council

Apologies for Absence : Councillor Natasa Pantelic, Rebecca Lacey, Alex Bayliss, Trevor Keable, Jane Weller, John Worgan and Jacqueline Laver

Action By

36. Minutes & Feedback from Children's Trust Executive Board - 4th March 2010

Robin Crofts (RC) updated Board members on progress on the development of the strategic change plan. It was noted that this work was being carried out in consultation with Councillor Pantelic to further develop her understanding of the commissioning process.

It was highlighted that Family Nurse Partnership Funding was due to cease in 2011 and methods of funding for the future needed to be investigated. It was noted that this was particularly important in relation to the Needs analysis for the next Children and Young People's Plan. Recommendations would be reported back to the Children's Trust Board about options for future funding for this programme.

RC also reported that the membership of the Board and the role of the Executive Board could be expanded and and how input to the meeting could be obtained from the various sub

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	groups. Clair Pyper (CP) agreed to review the membership of the current Children's Trust Board and Executive and send through any proposals by mid-April 2010.	Clair Pyper to review membership
	CP informed Members that management and planning of the agenda for the Children's Trust Board had been discussed and it was clear that there needed to be a better system for agreeing any agenda items. Cover sheets for agenda items and reports to both the Children Trust Executive and Board would be used in the future.	Mary Shannon to action.
37.	**Reports from Key Areas**	
	Review of Children's Trust Away Day – 16th March, 2010	
	CP reminded Members that it would be mandatory for all local authorities to have a Children and Young Peoples Plan by 2011. The current outcomes plans needed to be reviewed in light of this. The plans needed to be reviewed to ensure they were fit for purpose and that there was added value from partnership working.	
	An update with regard to each of the outcome plans was provided and included:	
	• *Be Healthy.* Vikki Wadd stated that whilst the priorities in the Plan were sufficient from a health perspective, greater detail needed to be included in the Plan. The actions focused on the priorities identified. Greater emphasis also needed to be placed on integrated partnership working.	
	• *Stay Safe*. Andy Sedgewick reported that there needed to be greater clarity between functions of the LSCB and Children's Trust within this Plan. In addition, greater emphasis was required on safeguarding in general within the detail of the plan.	
	• *Enjoy and Achieve.* Dennis Kitchener stated that the plan was retrospective and needed to be updated with information about the World Class Primary Programme. It was stated that the scope within this outcome plan was too broad and needed to be refined. Kate Webb (KW) (East Berkshire College) stated that this particular outcome plan needed input in the 14-19 agenda. It was agreed that KW would assist in contributing to this Outcome Plan.	Dennis Kitchener to update plan in liaision with Kate Webb.
	• *Make a Positive Contribution*. Robin Crofts (RC) reported that whilst certain areas within the Plan were strong others needed further work. There needed to be a shift on emphasis within the Plan. Areas for further	

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	improvement and development included looking at young people's involvement within the community and could include, for example, volunteering schemes. RC reported that whilst the Plan was sound now, further work needed to be developed in making it suitable for meeting future needs. • *Achieving Economic Wellbeing*. Jessi Loftus and Rafiq Chohan reported that the previous plan had been updated, clarified and made more concise. Whilst there were a few areas that needed further refining it was stated that this outcome plan was almost complete. It was reported that the Plan also needed to include what was available for children below the age of 13 years. For all outcomes plans the lead officers' needed to make sure that individuals who had a responsibility for areas of the outcome plan were informed of their responsibility and be held accountable for the work.	
	In summary it was agreed that: 1. Enjoy and Achieve – it was agreed that this Outcome Plan needed to be reprioritised and that Clair Pyper and Dennis Kitchener would meet to progress this further. 2. Stay Safe – this also required a level of further detailed work. 3. Be Healthy/Achieving Economic Wellbeing – these plans were generally on target to be completed. 4. Positive Contribution – Plan required work on development for future.	
	It was noted that Outcome Lead Officers would hold meetings with all those individuals named within the various plans to make them aware of the priorities and which specific responsibilities they had been assigned to within the plan. It was also agreed that up-to-date versions of the outcome plans would be sent to Mary Shannon to enable them to be published on the Children's Trust website.	All to send completed outcome plans to Mary Shannon.
	Discussion on future priorities included the Children's Trust Board should have between 3 to 5 overarching aims for the work of the Board and that the Sub-Groups would then focus on the detail required as to how these would be achieved. Details of the three key points from each of the Outcome Groups from the Children's Trust Away Day were also circulated.	

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	Performance Report – Emotional Health and Wellbeing	
	Aman Gill (AG) stated that detailed work had been undertaken to look at Nl 50 – Emotional Health and Wellbeing Children and Young People user perception. Members were informed that the Tellus 4 Survey had indicated that performance relating to this figures had decreased by 6.2%. Board Members needed to look at why there had been a decrease and how the Children's Trust could help young people feel safe and help their emotional wellbeing.	
	Robin Crofts reported that there was a action plan specifically in place for this National Indicator. Innovative work was being carried out with young children and parents relating to this National Indicator and included working with schools to make them aware of the support available for children in year groups six to eight. Whilst it was acknowledged that the data from the Tellus Survey was not very beneficial in terms of being able to establish any correlation with previous surveys, it did provide an important snapshot of young peoples feelings and perceptions at any one given time. It was agreed that the action plan regarding this specific performance indicator would be distributed to all Members of the Board.	Robin Crofts to send copy of Action Plan to Mary Shannon to distribute.
38.	**Agenda items for Next Meeting**	
	The Chair reported that request for agenda items / reports would now need to be completed using the new report template and that the Children's Trust Executive Board would give consideration to cycles of reporting. It was reported that this system had been introduced to allow better planning of agenda management which would enable more focused and detailed discussions to take place at the meetings.	
	Members of the Board welcomed the opportunity to examine in detail a couple of items at board meetings and endorsed the new proposed format for reporting to the Board.	
39.	**Minutes of Children's Trust meeting held on 26 January 2010 & Matters Arising**	
	The Minutes of the meeting of the Slough Children's Trust Board held on 26th January, 2010 were approved as a correct record.	
	Clair Pyper reported that interviews had taken place for the post of Assistant Director for Children and Families and Raising Achievement. Members were informed that an appointment had been made to the post of Assistant Director	

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	for Children and Families and that the postholder would be starting work with the authority in June 2010. However, it had not been possible to appoint to the post for Assistant Director for Raising Achievement and this would be re-advertised after the Easter break. Andy Sedgwick reported that preparations for the announced Ofsted Inspection were going ahead as scheduled.	
40.	**Date of Next Meeting** The date of the next meeting was scheduled for Tuesday, 11th May, 2010.	
41.	**Vote of Thanks** The Chair on behalf of the Board Members thanked Superintendant Chris Shead for his involvement with the Board and wished him well for the future.	

(Note: The meeting opened at 11.00 am closed at 1.00 pm)