

SLOUGH CHILDREN'S TRUST BOARD

BOARD MEETING AGENDA

DATE OF MEETING: Tuesday, 23 March 2010

VENUE: Connexions, High Street, Slough

TIME: 11.00 am - 1.00 pm

Circulation: All Members of CT Board

No	Item	Impact High Med Low	Document	Resp	Timing (Mins)
1.	Welcome and Apologies			CP	
	Feedback from CT Executive Board 4 March 2010		Minutes	CP	5
2.	Reports from Key Areas				
	Review of CT Away Day – 16 March, 2010 Approval of Outcomes Plans Endorsing recommendations of Away Day Role of CT Board and Governance – proposals arising from Away Day	H		CP All	50
	Performance Emotional Health and Well being report		Report	AG	35
3.	Agenda Items for next meeting Requests for agenda items/reports (new template) Request for particular reports from CT Consideration of cycles of reporting			CP	10
6.	Any other actions/matters arising from minutes of last meeting on 26 January 2010		Minutes	CP	5
7.	Any other Business			CP	5
8.	Date of next meeting Tuesday 11 May 2010				

Key to Responsibilities on Agenda

NAME	INITIAL
Clair Pyper	CP
Aman Gill	AG

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**SLOUGH CHILDREN'S TRUST
EXECUTIVE MEETING – THURSDAY 4 MARCH, 2010
4.00 – 5.00 PM SBC COMMITTEE ROOM 1**

Present: Ian Sandbrook - Interim DCS (Chair) (IS)
Elaine Coleridge Smith - (LSCB Chair) (ECS)
Andy Sedgwick - Interim AD E&CS (AS)
Robin Crofts - AD, Inclusion E&CS (RC)
Bob Garnett - Interim AD, Raising Achievement (BG)
Mary Shannon - (Business Manager) (MS)
Viki Wadd - (PCT) (VW)

Apologies: Clair Pyper - DCS (Chair) (CP)
Trevor Keable - (PCT) (TK)
Cllr. Natasa Pantelic (NP)
Rafiq Chohan – AD, Economic Development & Inclusion (RfC)
Jesal Dhokia - (Slough CVS) (JD)

	Decisions and Actions	Date	Who
1.	<p>Minutes of Meeting on 7TH January 2010 Minutes of Board meeting on 26 January 2010 Matters Arising:- The minutes of both meetings were reviewed and there were no amendments</p>		
2.	<p>COMMISSIONING Update RC provided an update to the meeting. At a recent commissioning sub group meeting Ros Cassy from the Commissioning Support programme attended to advise on ways to access support. An outline plan of support that will be provided has now been produced and will be circulated to CT Executive. Ros will also do some facilitation on the CT Away Day. A Commissioning register has been drawn up and issued to partners. There is a need to particularly look at joint commissioning arrangements The key question is: What commissioning are we doing today and what commissioning we need to do in the future? Family Nurse funding will stop in 2011. Funding needs to be reviewed for the future. MS was asked to note this and keep a list of items that will require partnership funding. This is particularly important in relation to the Needs Analysis for the next CYPP three year plan</p>	<p>After meeting</p> <p>Ongoing</p>	<p>RC/MS</p> <p>MS</p>
3.	<p>Monitoring Outcomes Groups reporting to CT Board The meeting discussed how best to monitor the outcomes plans. It was agreed that the CT performance report and exceptions report from performance team was the best method. IS asked for a brief verbal update from Outcomes Leads on Exception areas: Enjoy and Achieve Restructuring of division will change way work is</p>		

	<p>carried out for school improvement</p> <p>Make a positive contribution There are two exception areas -narrowing the gap with children with special educational needs and white and mixed population who are offenders</p> <p>Achieve Economic Wellbeing No report</p> <p>Stay Safe Nothing to report</p> <p>Be Healthy Obesity issue around encouraging people to do the test – help is being requested through youth service, health service and more involvement with schools. BG advised that if there were any schools that it would be helpful to target he would be happy to do so</p>		BG/VW
4.	<p>Communication The matter of communications was discussed and perhaps the need for a sub group. This is to be discussed further. This is an area that needs development.</p> <p>CT Away Day 16.3.2010 IS ran through programme for away day. He suggested that for the Outcomes workshops leads and facilitators should go through different parts of the Outcome Plan with different group – so the whole plan will be covered during the sessions. The aim is that Outcomes Plans will be finalised on the day for endorsing at CT Board on 23 March. Outcomes plans are also commissioning plans, The sessions in the afternoon will address infra-structural plans – three themes governance, commissioning and integrated working The aim is to produce a Route map of how things are going to develop in relation to these three areas between now and March 2011 and have an infrastructure plan in place at end of day. CP will oversee the day and IS will facilitate the workshop on governance</p>	<p>Next Exec Meeting</p> <p>CT Away Day</p> <p>CT Away Day</p>	<p>Exec</p> <p>Outcomes Leas</p> <p>IS</p>
5.	<p>Performance Data/Management and analysis to inform local priorities and planning IS advised that a meeting had been held with KG and the performance team</p> <p>It has been agreed to discuss one indicator at the CT Board each meeting. Detailed reports would be published on the CT website. The next CT Board report will be on Emotional Health and Wellbeing.</p>	Board agenda	MS
6.	<p>Involvement of children and young people and their views This point will be discussed at the CT Away Day and will remain on the CT Executive agenda as a standing</p>	CT Exec Agenda	MS

	<p>item. Suggestions were that</p> <ul style="list-style-type: none"> the Executive ask for a regular set of challenges from Children and Young people Minutes from group are circulated <p>involvement with C &YPP in Needs Assessment is required</p>		
7.	<p>Planning and Managing the agenda for CT Board</p> <p>Request for agenda items Annal Nayyar Building Schools for the Future – it was agreed that this would be carried forward to the CT Board Other items agreed for the agenda: Approval of outcomes plans Review of Away Day 16 March 2010 Endorsing decisions of Away Day Role of CT Board around governance – proposals arising from away day Performance – Emotional Health and Well being - report Forward planning of agenda – request any particular reports Cycles of reporting that could be considered</p> <p>It was agreed that cover sheets for agenda items and reports to CT Executive and Board would be used in the future.</p>	<p>CT Board agenda</p> <p>Next meeting</p>	<p>MS</p> <p>MS</p>
8.	<p>Items on Forward Plan Items on Forward Plan for March agenda</p> <ul style="list-style-type: none"> Environmental Responsibilities Think family <p>Items brought Forward on Forward Plan for February</p> <ul style="list-style-type: none"> Annual report from LSCB Comprehensive Area Assessment Family Nurse Partnership (FNP) Play strategy <p>Young Carers</p> <p>The Executive agreed that none of these items are to go forward to the Board</p>		
7	<p>Any other Business There was no other business to discuss. Date of next meeting Thursday 29 April, 2010 – 4.00 – 5.00 p.m. Committee Room 1.</p>		

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Performance Report for Slough Children's Trust Board

Author: Aman Gill (Performance & Information Manager) – Slough Borough Council – 01753 875731

Authorised by: Kevin Gordon (Assistant Director Transformational Change, Policy and Performance) – Slough Borough Council

Date: 2nd March 2010

Purpose:

Please note that following a Performance Review meeting held between the Interim Director of Education & Children's Services and members of the Transformation Change, Policy and Performance Team the format of the Performance Report for Slough Children's Trust Board this month has changed.

The review of the contents and design of the Performance Report presented to the Children's Trust Board was carried out to ensure that the reports remains fit for purpose and continues to facilitate a partnership discussion at the board meeting. The recommendations from the meeting are as follows:

- The Performance slot at each Children's Trust Board meeting will be dedicated to review one of the five Every Child Matters (ECM) outcomes per meeting.
- At the next meeting it was agreed that under Be Healthy NI 50: Emotional health and well-being – children and young people user perception would be discussed. Outcomes for future meetings to be confirmed.
- The Children's Trust Executive Board to recommend the national indicator to discuss at future Children's Trust Board meetings.
- The Performance & Projects Team to provide background information relating to the national indicator to facilitate a discussion at the meeting. This will include performance trends, benchmarking, national ranking and distance from current target.
- The full Children's Trust Performance Scorecard Report will available to download from Children's Trust website at:
<http://www.sloughchildrenstrust.org.uk/about/ctmeetings.aspx>

Be Healthy

↓NI 50: Emotional health and well-being – children and young people user perception.
(Good to be high).

NI 50 is one of the five national indicators provided by the Tellus4 Survey. For 2009/10 improvements were made to the Tellus4 survey consequently simple unadjusted comparisons to the Tellus3 figures published last year should not be made. Therefore the Tellus3 figures have been adjusted to take account of the improvements made to Tellus4. For details of the three changes made to the survey please refer to the *'Summary of Changes to Tellus4 Survey'* section of this report.

The tables and graphs attached compare the effects of the new weighting on the results of Tellus 3. These are based on the DCSF Statistical Release as at Feb 2010. Our previous view of Tellus 3 results must now be replaced with a new insight. This will have knock-on implications for further discussion with GOSE regarding LAA improvement targets, since this effectively changes our baseline year.

The key points to note are:

- Original baseline (Tellus3) now amended such that Slough now sits in 3rd quartile rather than bottom quartile.
- Slough figures went down by 6.2% from 61.4% (new weighting Tellus3) to 55.2% (Tellus4).
- Slough figures inline with the England, South East and our Statistical Neighbours averages which also declined by 6.6%, 6.8% and 6.9% respectively.
- Slough has made a slight progress to narrow the gap with the England average. This year Slough is below by 0.8% of England figure of 56% compared to 1.3% below last year.

- National ranking remains relatively unchanged for Slough from 95th (new weighting Tellus3) to 98th (Tellus4).
- Slough figure of 55.2% (Tellus4) is 9.7% below our 2009/10 target of 64.9%.
- As the timing of the Tellus survey has changed from summer (i.e. 3rd term) to autumn (i.e. 1st term) sampling might be expected to cause a situation where children are a bit more insecure regarding having established relationships of trust with non-familial adults. For example, children in the summer term will have gotten used to their current crop of teachers, and may be able to open up to them, whereas in the September term they're re-forging those kind of relationships all over again with a new form teacher, subject teachers etc. This could well explain the observed general drop in positive response that's been seen across all councils.
- Nationally Year 6 and 8 responses are unaffected but, in year 10, older students were more likely to report that they have good relationships.
- Anticipated implications for renegotiating LAA targets. We have come in under target and have seen a drop in absolute value (following a national trend). This indicator is a reflection of universal emotional health, and does not necessarily reflect adversely on the significant improvement to CAMHS provision.
- Further analysis will be required once the detailed information on sub-components of this measure are available, in order to inform the best next steps.

Summary of Changes in Tellus4 Survey

Tellus4 was managed by DCSF this year for the first time rather than Ofsted. The Department aimed to improve the quality and usefulness of the data by securing a better response to the survey across England. The improvements made to Tellus4 means that simple unadjusted comparisons to the Tellus3 figures published last year should not be made. Therefore the Tellus3 figure have been adjusted to take account of the improvements made to Tellus4 and thus provide maximum comparability of data between the two surveys. The three changes made to the survey are as follows:

1. Weighting

DCSF is aware that responses to Tellus can be affected by the balance of responses between pupils in years 6, 8 and 10 and by the extent of local deprivation. For this reason, Tellus4 data has been weighted using the Income Deprivation Affecting Children Index (IDACI) scores and by academic year population. This was not done in Tellus3 (which used what is now considered to be a less satisfactory weighting procedure based on proportion of pupils eligible for Free School Meals and school type respectively). DCSF has re-weighted the Tellus3 data using the new Tellus4 weighting method to provide the best possible comparability.

2. Timing

Schools and LAs informed DCSF that Tellus would achieve a better response if it was not carried out in the Summer term close to the main exam period (as was the case with Tellus3, delivered in Summer 2008). For this reason, the timing of Tellus4 was changed to Autumn 2009. NFER have assessed the impact of delivering the survey at the beginning of the school year, rather than at the end. That assessment indicated that the change in season had not, in itself, had any notable impact on the results but that some questions in the survey are age-sensitive (i.e. the fact that respondents would be younger in the Autumn term than in the Summer term would make a difference in some cases). Since the precise age of the survey respondents is known, it has been possible to calculate and apply an adjustment to the re-weighted Tellus3 data to take account of the age sensitivity issue. Again, this was done to allow the best possible comparability between the surveys. The within school year age sensitivity of each indicator is as follows:

For NI 50: (Emotional health and well-being) – Year 6 and 8 responses unaffected but, in year 10, older students were more likely to report that they have good relationships.

3. Questions

Some changes were made to questions in Tellus4 to improve the respondents' understanding of the question and improve clarity about the nature of the response and these changes need to be borne in mind when comparing NIs over time.

Summary Comparison of Tellus3, Tellus3 (new weighting) and Tellus4 Surveys

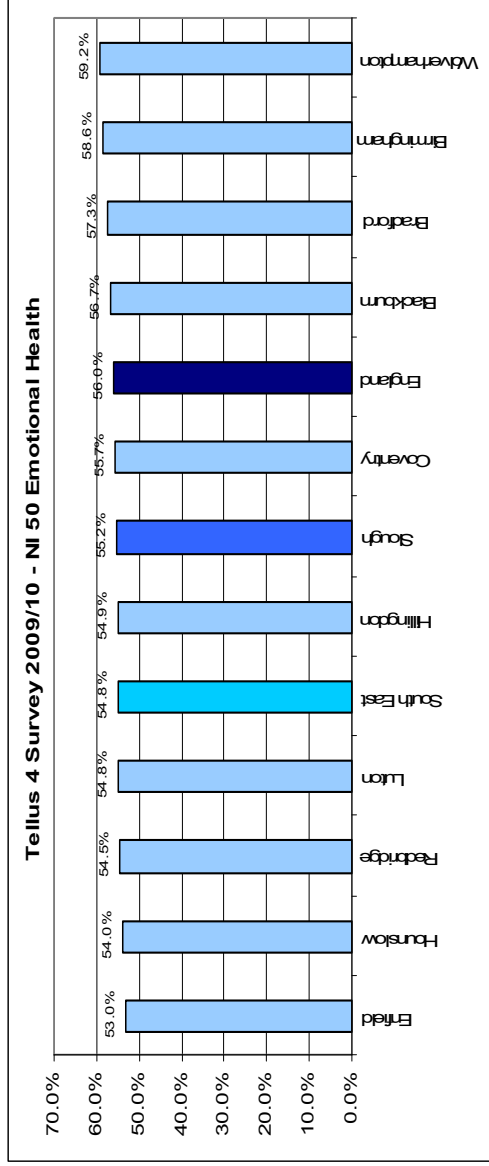
The table below compare the year-on-year progress made between Tellus3, Tellus 3 (using new weighting) and Tellus 4 – i.e. the change between 2008/09 and 2009/10 values.

Tellus National Indicators	Tellus 3 2008/09 (original, now replaced)			Tellus3 2008/09 (new weighting applied)			Tellus 4 2009/10								
	Value	Statistical Neighbours Group (11 LAs)	Quartile Position	Value	Statistical Neighbours Group (11 LAs)	Quartile Position	National Ranking (152 LAs)	Diff from Target	2009/10 Target	Value	Statistical Neighbours Group (11 LAs)	National Ranking (152 LAs)	Quartile Position	Diff between Tellus4 - Tellus3 (new weighting)	Progress between Surveys (Tellus 3 new weighting versus Tellus 4)
Slough	60.9%	9th	4th Quartile	61.4%	8th	3rd Quartile	95th	-9.7%	64.9%	55.2%	6th	98th	3rd Quartile	-6.2%	Absolute value: worsened Relative standing: minimal change

Performance of Slough LA and our Statistical Neighbours in Tellus4 Survey 2009/10

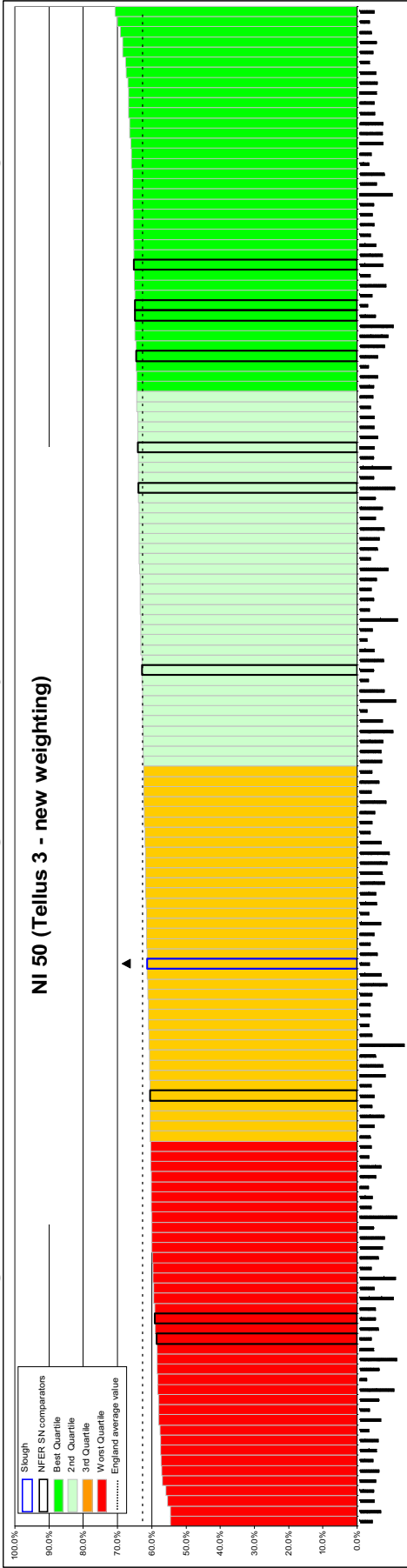
The table and graph below compare the year-on-year progress made between Tellus 3 (using new weighting) and Tellus 4 in comparison with averages for England, South East and Slough's Statistical Neighbours.

NI 50 LAA - Emotional Health	Tellus3 (new weighting)		Tellus4		Diff
	3rd Qrtl	95th	3rd Qrtl	98th	
Slough	61.4%	9th	55.2%	6th	-6.2%
South East	61.6%	9th	54.8%	6th	-6.8%
Stat Neighbours	62.7%	9th	55.8%	6th	-6.9%
England	62.6%	9th	56.0%	6th	-6.6%
Slough - SE Diff	-0.3%		0.4%		
Slough - SN Diff	-1.4%		-0.6%		
Slough - England Diff	-1.3%		-0.8%		
Quartile Positions	3rd Qrtl	95th	3rd Qrtl	98th	No significant change
National Rankings	95th	9th	98th	6th	
SN Postion (11 LAs)	8th	9th	6th	6th	

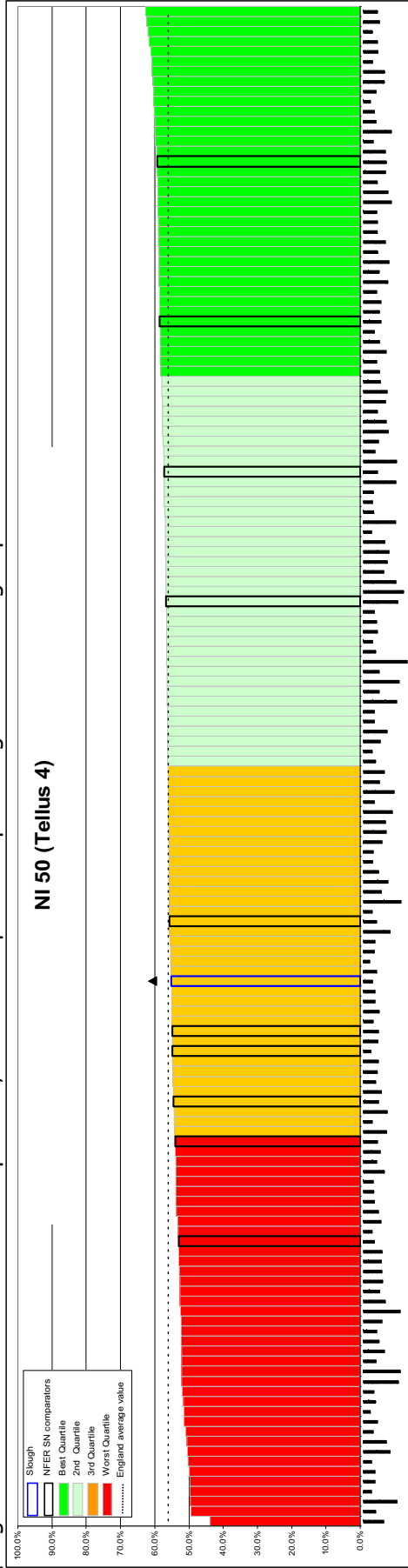


NI 50 Emotional Health Of Children (good = HIGH %)

Tellus 3 new weighting means we are no longer viewed as having been in bottom quartile. At 61.4% Slough now sits in 3rd quartile, better than 55 of 150 authorities, including 3 of our direct comparators (NFER SN group). This adjustment has moved us up one place within SN group.



Tellus 4: At 55.2%, Slough sits in 3rd quartile, better than 54 of 152 authorities, including 5 of our direct comparators. We have effectively made no progress in terms of relative national position, but have improved 2 places against our SN group.



SLOUGH CHILDREN'S TRUST BOARD - Meeting held on Tuesday, 26th January, 2010 at Connexions, High Street, Slough.

Present:-

Name	Representing
Rafiq Chohan	Assistant Director, Economic Development, SBC
Robin Crofts	Assistant Director, Inclusion, SBC
Janine Edwards	Homestart Slough/SCVS
Aman Gill	Performance & Information Manager, SBC
Kevin Gordon	Assistant Director, Transformational Change, SBC
Janet Hughes	Connexions
Anita Jan	Community Consultation Officer, SBC
Denis Kitchener	Senior Adviser
Councillor Natasa Pantelic	Commissioner for Education and Children's Services
Ellis Rivers	Group Manager, SBC
Jean Robertson	East Berkshire College
Ian Sandbrook	Interim Director of Education and Children's Services, SBC
Andy Sedgwick	Interim Assistant Director, Children & Families, SBC
Mary Shannon	Business Manager CT/LSCB
Chris Shead	Thames Valley Police
Viki Wadd	NHS Berkshire East
David White	Learning and Skills Council

Apologies for Absence:- Jesal Dhokia, Linda Evans, Bob Garnett, Katherine Horler, Bob Jones, Trevor Keable, Rebecca Lacey, Jacqueline Laver, Karen Proctor, Jeff Richardson, Elaine Coleridge- Smith and Jane Weller.

Item	Main Points/Action Arising	Action By
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27. Welcome/Introductions

Ian Sandbrook (IS) reported to Board Members that it was anticipated that Clair Pyper would be returning to work in the near future and that she was recovering well following her operation.

It was noted that the process of appointing Assistant Directors for Children and Families and Raising Achievement within the Directorate was underway and that Stakeholder Panels would be meeting on 22nd February and 1 March, 2010.

28. Feedback from CT Executive Board, 7th January, 2010

IS reported that at the meeting of the Executive Board in January 2010 there had been an opportunity to reflect on the effectiveness of the Children's Trust with regard to the mechanisms that were in place relating to outcomes for children in Slough. An Away Day had been scheduled for 16th March at which detailed discussions would take place with regard to

Item	Main Points/Action Arising	Action By
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Governance and Commissioning and the effectiveness of the Trust.

28. Reports from Key Areas

Commissioning – A route map towards Children's Trust Commissioning in Slough

Robin Crofts (RC) reminded the Board that there was a national requirement to assist Children Trusts in developing their commissioning and that there was a four step strategic change process that had to be undertaken. The four stages of this process were explore, prepare, deliver and sustain. It was noted that at the meeting of the Board in November, 2009 Members had undertaken a self-analysis exercise and had had discussion with regard to standards where it was felt good progress was being made and those which needed to be improved.

The next step within the process was to produce an outline Change Plan which would focus on the Trust's immediate response and record the actions it would take during the prepare phase. It was noted that the Change Plan would pave the way for a full strategic Change Plan produced following comprehensive research and stakeholder engagement. Members were informed that there were four main sections of the outline Change Plan including:

- 1. Priority Areas for Change** – To include a summary of the main priorities for change, including long term aim and change objectives.

Members were reminded that the priorities identified through the self-analysis programme were:

- Understanding, supporting and engaging with the commissioning process.
- Information and intelligence to inform commissioning.
- Effective leadership and management of commissioning with a single work plan to achieve outcomes.
- Distinguishing and refining strategic and operational commissioning.
- Joint commissioning with Children and Adult Services and Health.
- Priority areas for change.
- Players with executive function and fulfilling responsibilities.
- Resource maximisation and capacity to deliver change and get the best results.
- Relationships with providers.

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Item	Main Points/Action Arising	Action By
	<ul style="list-style-type: none">• Using evidence based practice.	
2.	Focus for Change – to include an operational plan focused on early thoughts and activities which are change solutions, including stakeholder mapping, management, communication and involvement.	
3.	Children's Trust support for the Outline Change Plan – to include member involvement, financial and people resources, engagement and consultation, reviews, emergent findings and options, results documented.	
4.	Success criteria for the Plan to contribute to improved outcomes - to include a short list of success criteria such as <ul style="list-style-type: none">• Trust leaders and other stakeholders contribute to the change.• Those tasked with delivery are involved and committed and have clear accountabilities for delivery.• The Plan is robust, realistic, achievable stretching and addressing identified priorities.• The Plan to be used successfully as a working document to drive and manage change.	

RC asked Board Members for their views on the priorities identified for change in section 1 of the outline Change Plan and their initial thoughts on actions to address these priorities.

In the ensuing discussion, a Member asked whether examples of commissioning taking place could be given. RC reported that a register was currently being compiled of all commissioning that the Trust was involved with and would once complete hold comprehensive details of all those involved with commissioning. It was noted that whilst there were different levels of commissioning taking place, the role of the Children's Trust was one of governance and to support and challenge the work that was being carried out. RC stated that the role of the Children's Trust was to look at the processes in place and ensure that these were robust for the needs as identified.

It was commented that the Children's Trust needed to distinguish and refine what its strategic and operational commissioning responsibilities were. It was suggested that early identification of key priorities was paramount and that this would lead to a framework within which the Children's Trust could operate effectively. This would provide the Trust with a route map identifying what it was that they were trying to achieve and identify where the gaps were. It was noted that the existing priorities would be reaffirmed/changed at the Away Day which was planned for March 2010.

Item	Main Points/Action Arising	Action By
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Preparing for the Safeguarding and Looked After Children Inspection

Ellis Rivers (ER) and Andy Sedgwick (AS) addressed the Children's Trust with regard to the forthcoming safeguarding inspection. AS stated that the inspection should be viewed as an opportunity to make sure that there was continuous development and improvement with regard to the services being provided. It was highlighted that the inspectors would be looking at outcomes and the connection between the operational and strategic levels. Members were informed that the inspection would take place over 2 weeks. Details of the pre-inspection documents that had been requested were outlined and an indicative timetable of the inspection was also noted.

ER outlined details of the emerging themes that the inspection would be focused upon for the Children's Trust/LSCB and included shared vision which provides leadership and challenge to partner agencies, agreed models in place for performance management and reporting arrangements, joint ownership of partner agencies in implementation and evaluation of Common Assessment Form (CAF) and joint commissioning arrangements.

Discussion was then held relating to the emerging themes for the Children's Trust and whether these were considered as a strength, weakness, opportunity or threat. It was suggested that an induction relating to safeguarding for individuals joining the Board would be beneficial and provide a clear outline regarding the shared vision.

Mary Shannon
to note

29. Reports on key areas – Review of Outcome Plans from Outcome Leads

It was reported that progress was being made on the outcome plans, the majority of which were 80/85% complete and that a further update would be provided at the next meeting.

30. Items for Update and Information

Children's Trust Annual Activity Survey 2009

Janet Hughes (JH) outlined details of the Annual Activity Survey and data relating to all Year 11 school leavers in June 2009 and their destinations. It was noted that 93% of pupils remained in education and that this figure was one of the highest in the country and an increase of 3% since last year. It was also brought to Members attention that the percentage of pupils in the not settled category was 2.9% which was the lowest rate

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	<p>within the county. JH stated that the focus of future work would be concentrated on schools where pupils were leaving and not going into any formal education or training.</p> <p>A Member queried how relevant the data was, given that a high proportion of children in Slough schools did not actually reside within the Borough. JH stated that the information was taken purely with regard to pupils who were leaving school, regardless of where they resided. However, it was stated that the data could be analysed further to look at data that was only relevant for pupils who resided within the Slough area. It was also suggested that information regarding schools outside the Borough e.g. Churchmead should be included as a high percentage of Slough pupils attended that school. It was noted that this point would be included in any future data analysis.</p>	Janet Hughes to note.

Consultation Portal

Anita Jan informed the Trust that an on-line consultation toolkit, 'Uengage' had been purchased. It was noted that the portal had been online since November 2008 and that since the pilot had been implemented various consultations on the system had taken place. Members were informed that Uengage would enable to:

- Host all consultation events online in one single central consultation portal.
- Provide a range of consultation tools and mechanisms for engaging with the community and stakeholders.
- Enable consultees to register, manage their own account details, make representations online to any available consultation event, review consultation responses, results and supporting evidence.
- Provide a sophisticated reporting tool to allow reports to be generated at the touch of a button.
- Provide a single consultee database to profile and record all information on consultees and agents by categorisation, profile, areas of interest etc.
- Allow all manual representations to be stored within the system and recorded against the appropriate consultee for reporting alongside web based representations.

Members welcomed the toolkit but emphasised the need for good information sharing.

Performance Reports

Details of the current performance report were noted. Discussion then took place as to the best format within which data should and could be reported to the Children's Trust. It

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Item	Main Points/Action Arising	Action By
	was highlighted that the data provided Board Members with useful information. It was agreed that for the foreseeable future information would continue to be presented to the Children's Trust in its current format.	Jai Mondae / Kevin Gordon & Mary Shannon to note.
25. Agenda Items for Next Meeting		
	Ian Sandbrook stated that any items for inclusion on the next agenda should be reported to Mary Shannon.	All partners to action
26. Minutes of the Last Meeting held on 24th November, 2009 and Matters Arising		
	The minutes of the meeting held on 24 th November, 2009 were noted.	
27. Any Other Business		
	<u>Change of date of CT Away Day</u>	
	It was brought to Members attention that the Children's Trust away day had been rescheduled for 16 th March, 2010.	
28. Date of Next Meeting		
	The date of the next meeting was scheduled for Tuesday, 23 rd March, 2010.	

Chair

(Note: The Meeting opened at 11.00 am and closed at 1.05 pm)